

North East Seattle Together (NEST)
P.O. Box 51009
Seattle, WA 98115

Dear Interested Vendor:

NEST will be inviting qualified companies to join our preferred provider list for members. As a preferred provider, you will have access to all the membership of NEST. If you are interested in being considered for our preferred provider directory, please fill out the preliminary application and we will follow up with you closer to our initial launch; which we anticipate will be Fall 2011, provided we can raise sufficient start-up funds by Summer 2011.

Please mail completed application to: NEST, P.O. Box 51009, Seattle, WA 98115.

Vendor Application

Company Name: _____ Phone: _____
Cell #: _____
Emergency #: _____

Address: _____

Contact Person: _____ E-mail: _____

Fax: _____ Website: _____

1. Describe the services that you would provide:

2. Describe your experience and length of time providing these services:

3. Explain your ability to perform the work without the use of subcontractors:

4. What are your hours? If applicable, are you available after hours for emergency calls? How do you handle emergency calls? Please explain.
5. List the types of equipment you have to perform the services you provide.
6. Describe your experience and/or willingness to work closely and sensitively with older adults.
7. How do you currently screen prospective employees with regard to criminal background checks? Do you conduct periodic checks thereafter (annual or otherwise)?
8. How much liability insurance (or comparable) does your company maintain? Who is your Worker's Compensation insurance carrier? If accepted as a vendor you will be expected to provide a certificate of insurance documenting insurance coverage.
9. What applicable local/state/federal licenses does your company hold?
10. Specify the way you determine the rates for your services, such as time and materials, price per hour, fixed price for the season, etc.
11. Are you willing to offer members of NEST a discount? Please explain.
12. Are you willing to provide services to members of NEST on a priority basis? Please explain.

13. Please list three individuals (name and daytime telephone number) who have used your services and can recommend your company:

1) _____

2) _____

3) _____

(Any supporting documentation or additional information may be included with your application.)

I hereby submit this material on behalf of the company and represent that it is accurate.

Signature _____ Title: _____

Print name: _____ Date: _____